MINUTES FOR EXECUTIVE COMMITTEE MEETINGS

HELD ON MONDAY 7th DECEMBER 2015 AT MITCHELL PARK

6.45pm

(Members: Tony Gambitsis, Dru Reid, Paul Barnett, Ross Bisley, Jan Milne, Craig Eves, Jan Milne

**Apologies:**

**Minutes of previous committee meeting having being circulated earlier, to be taken as read.**

**Confirmed minutes of previous meeting Ross/Tony**

**Matters Arising**. Matters arising to be considered within the body of the meeting.

**Correspondence:**

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Inward: Fire safety report – to be circulated to squash

Outward:

**Current building repairs update:**

* Facilities manager report – Shane Jackson
* Confirmed that the zip hot water heaters do not require replacing – alternative means of heating water can be used.
* Maintenance – car park was discussed –repair does not need to be done until court 1 & 2 are replaced will look at possibly closing off to prevent further damage and maybe adding base course in meantime to prevent puddles.
* Leaves have been cleared from the drain near proshop
* Items required for fire safety as highlighted in fire safety report to be fixed
* $ 300 bond required for private function hireage of Mitchell Park

**Squash work status**

Plan forrepair ofdamaged floorboards – options looked at and squash to discuss option with committee as full repair may not be able to paid by squash based on current reserves.

**Finance:** Ross

Confirmed payments of 3, 732.96 for November: **Paul/Dru**

**Balances of accounts**

Exec Account 76,2810.64

Interest 123.10

Transfer from cheque 0.00

Transfer to Cheque Account 0.00

Balance 76,404.74

Cheque account 0.00

Savings Account 76,404.74

**Commentary: Other items:** MPS met with the Fraser Park Squash Club to discuss future plans and activities.

MINUTES FOR MANAGEMENT COMMITTEE MEETINGS

HELD ON MONDAY 7th DECEMBER 2015 AT MITCHELL PARK

7.30pm

MANAGEMENT COMMITTEE

(Members: Jackie Clarke, Trevor Dine, Anna Brownlie, Craig Eves, Dave Yorston , Eddy Kane, Toni Kane, Jan Milne, Ross Bisley) and Shane Jackson

**Apologies:** Jackie, Anna, Dave, Eddy, Toni)

**Minutes of previous committee meeting having being circulated earlier, to be taken as read.**

**Confirmed minutes of previous meeting.** Jan/Trevor

**Matters Arising**. Matters arising to be considered within the body of the meeting.

**Correspondence:**

**Inward**: Please request copies of any of these if you would like them

* Tennis Central Club Forum Minutes.
* Fire Report on Mitchell Park Complex
* Club Survey – invitation
* Review of Tennis Central

**Outwards:** Please request copies of any of these if you would like them

* Tennis Academy Information Distributed to Clubs.
* Shane wrote a piece for the Squash Annual Report

**Reports:**

**Complex Manager:** Shane

* Written Report - sourcing more windbreak, talking to clubs re fundraising in the new year, microphone to be purchased for the junior tournament.

**Strategic Issues - See Presidents Report for background information**

* Hutt Valley Tennis Open/Champion of Champions Proposal –agreed to offer licence for three years with discussion required on dates and format
* Tennis Central Calendar Scheduling –Bob Brown to remain on first weekend of December. Hutt Valley/Wellington Vets Tournament to be run April 2nd (Renouf and Mitchell if large number of entries)
* Volunteerism – Paper distributed.
* Club survey Tennis Central – decided not to distribute to clubs as data can be provided elsewhere to Tennis Central
* Sponsorship allocation and distribution of balls for 2015/16 confirmed.

**Finance:** Ross

* Confirmation of payments for November $ 45 584.46 **Trevor/Craig**
* Tennis 48,733.42   
  Court Replacement 184,375.59   
  Executive 76,404.74   
  Development Levy 167,049.38   
  Tournaments 2,199.61
* Interclub is to be invoiced after confirmation with convenors.

**Mitchell Park Development & Maintenance:**

* Maintenance and Development - Facilities operator report Total cost of courts including drainage, resurfacing base and laying of courts $ 92,402 and $80,300 (net). This was paid for from $24,000 (grants), $7,000 (from this year’s budget) and $49,300 from the development fund.
* Courts 3 & 4 to be inspected for resurfacing with hard courts if feasible

**Junior:** Anna

* Congratulations to Jake Naylor (2nd), Claire Brownlie (13th) and Laura (15th) in North Island Schools Tournament.
* Support in principal for juniors to go up to Womens Tennis.

**Senior:** Trevor

* Southern Region Senior Rep fixture at Queens Birthday – HVT to provide a team.
* New Muritai Mens Team to be slotted into the competition as appropriate.

**Midweek:** Jackie – No report

**Premier:** Jackie – No report

**President:** Jan – See report

**Calendar:** Any new items for the Calendar?

**Tennis Central/Tennis NZ:**

* Club Forum Minutes Distributed.

**Other business**